



CHHATTISGARH RAJYA VAN VIKAS NIGAM LIMITED

CORPORATE SOCIAL RESPONSIBILITY POLICY

Dated : 25.11.2014

Chhattisgarh Rajya Van Vikas Nigam Ltd. was incorporated on 22nd May, 2001 under the Companies Act, 1956. The company is a Government Company under the provisions of the Companies Act, 1956.

The main objectives of the Nigam are –

- 2.1 To accelerate and increase forestry production by creating plantations of fast growing species of higher economic value and species capable of diversified use for industrial and commercial purposes.
- 2.2 To convert existing low quality forests into high quality productive forests by adopting intensive management system.
- 2.3 To formulate financially viable projects in order to draw institutional finance to execute its forestry activities.

(A) Introduction :-

- The Company has played pivotal role in improving the lives of the communities and society at large in & around the area of our operations with an objective to energize, involve and enable them to realize their potential. This has also enabled us to fulfill our commitment to be a socially responsible corporate citizen.

(B) Objective :-

The main objective of CSR policy is -

- To lay down guidelines to make CSR a key business process for sustainable development of the society.
- To directly/ indirectly undertake projects/programs which will enhance the quality of life and economic wellbeing of the communities in and around the work site and society at large.
- To generate goodwill and recognition among all stakeholders of the company.

(C) Activities :-

The scope of the CSR activities of the Company will cover the following areas but not limited to the same and may extend to other specific projects/ programs as permitted under the law from time to time.

Sr. No.	Area	Activities/Initiatives/Programs
1a.	Eradicating hunger, poverty and malnutrition	Eradicating hunger, poverty and malnutrition by providing livelihoods
1b.	Promoting health care including preventive healthcare and sanitation	Health and Sanitation Development programs, medical camps, programs for HIV Aids etc. Contribution to Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation
1c.	Providing safe drinking water	Drinking water programs, construction of check dams, dykes, ponds, links, channels, wells and water storage tanks. Contribution to the Clean Ganga Fund set-up by the Central Government for the promotion of sanitation
2	Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects;	Construction and running of schools and libraries, vocational training and special education institutes, providing financial assistance and scholarships for higher education. Undertaking and skills and entrepreneurship programs.
3	Women Empowerment and Facilities for Senior Citizens	Setting up centers and institutions for women & senior citizenship. Promoting SHGs amongst women for undertaking income generating activities.
4.	Promotion and protection of art & culture	Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts;
5	Measures for the benefit of armed forces veterans, war widows and their dependents;	Activities/programs for benefit of armed forces and families.
6	Training to promote rural sports, nationally recognised sports, paralympic sports and Olympic sports;	Projects/ programs promoting various sports activities
7	Contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government;	Projects/programs for the development and upgrading of technology
8	Contribution/Financial Assistance	Contribution to Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio- economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;

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9	Rural development projects	Rural infrastructure projects and agriculture development programs and projects.
10	Slum Area Development	Development on slum area declared as such by the Central Government or any State Government or any other competent authority under any law for the time being in force.

(D) Exclusion from CSR :-

- The following activity shall not form part of the CSR activities of the Company:-
 - a) The activities undertaken in pursuance of normal course of business of a company.
 - b) CSR projects/ programs or activities that benefit only the employees of the Company and their families.
 - c) Any contribution directly/ indirectly to political party or any funds directed towards political parties or political causes.
 - d) Any CSR projects/ programs or activities undertaken outside India.

(E) CSR Committee :-

- The constitution of the CSR Committee shall be as follows:-

Managing Director	-	Chairman
Addl. Principal Chief Conservator of Forest (Development)	-	Member
Addl. Managing Director	-	Member Secretary

- The committee shall be responsible for the implementation/ monitoring and review of this policy and various projects/ activities undertaken under the policy. The CSR Committee shall submit periodical reports to the board of directors.

(F) CSR Officer :-

- The CSR Committee shall designate a officer of the Company as CSR Officer.
- The CSR Officer shall be responsible for the proper implementation and execution of CSR Projects of the Company.
- The CSR Officer shall be responsible for monitoring the Projects vis-à-vis the Annual Plan.
- The CSR Officer shall communicate the relevant feedbacks received by him to the CSR Committee.
- The CSR Officer shall be directly responsible to the CSR Committee.
- The CSR Officer shall be assisted by a select group of individuals who shall be exclusively dedicated and/or available on priority basis to the CSR Officer, as and when required in discharge of all or any of his functions as required under the CSR Policy.

(G) Budget & Funding :-

- The Company shall spend, in every financial year, at least two percent of the average net profits of the company made during the three immediately preceding financial years, in pursuance of its Corporate Social Responsibility Policy.
- The CSR Committee shall prepare and submit a CSR Annual Plan to Board of Director for the approval which shall include:
 - a) Identified CSR Projects
 - b) CSR expenditure
- Total expenditure in the CSR Annual Plan shall be approved by the Board upon recommendation by the CSR Committee. The amount sanctioned by the Board will have to be utilised for the projects/ programs as specified by the CSR committees.
- The unspent amount, if any, at the close of the financial year shall be retained and shall be spent only on specified projects/ programs in the next financial year.
- Any surplus arising out of the contribution made for CSR Activities shall not form part of the business profit of the Company and redeployed for such activities.
- All administrative expenses including expenditure on wages & salaries, tours and travels, training & development of personal deputed on CSR activities would be borne from CSR funds.

(H) Implementation of CSR Projects :-

- The Company may itself implement the identified CSR Projects presently within the scope and ambit of the areas as defined in the Policy.
 - The Company shall ensure that in identifying its CSR Projects, preference shall be given to the local area and areas around which the Company operates. However, this shall not bar the Company from pursuing its CSR objects in other areas.
 - The Company may engage external professionals/firms/agencies if required, for the purpose of implementation of its CSR Projects.
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(I) Monitoring :-

- Monitoring process for CSR Projects shall include the following.
 - a) Evaluation of Planned progress V/s Actual Progress.
 - b) Actual expenditure V/s expenditure as per Approved Budget.
- The CSR Committee shall monitor the implementation of the CSR Policy and CSR Plan and report to the Board from time to time. The Board of Directors shall ensure that activities included by a company in its Corporate Social Responsibility Policy are related to the activities included in Schedule VII of the Act.
- CSR Plan may be revised/ modified/ amended by the CSR Committee at such intervals as it may think fit.

(J) Disclosures :-

- The Annual Report of the Company include a section on CSR outlining the CSR Policy, CSR committee, CSR initiatives undertaken by Company, amount spend during the financial year and other information as required by the prevailing law.

CSR Committee recommendation -

The CSR Committee recommended above CSR Policy of the Chhattisgarh Rajya Van Vikas Nigam Ltd. and to place it in next Board Meeting for approval.

(Dr. A.A. Boaz)
IFS

PCCF & Managing Director

(Dr. J.K. Upadhyaya)
IFS

Addl. PCCF (Development)

(A.K. Dwivedi)
IFS

Addl. PCCF &
Addl. Managing Director